

1-18-1922

Board of Trustees Meeting Minutes 1922-01-18

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

January 18, 1922

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MC MANUS-TROUP CO., TOLEDO, O. 22649

284	Remien & Kuhnert Co.	C-8	37.95
285	Arthur P. Schmidt Co.	C-8	7.96
286	Western Stoneware Co.	C-8	3.50
287	The Carey Co.	C-11	37.50
288	A. G. Spalding & Bros.	E-8	16.20
289	Daudt Glass & Crockery Co.	E-8	13.56
290	J. B. Lippincott Co.	E-8	.52
283	Milton Bradley Co. (See C-8)	E-8	7.70
291	J. W. Whitker & Co.	F-1	1.75
292	Gus Goebel	F-1	1.25
293	The City Water Co.	F-3	68.05
294	Ohio Northern Public Service Co.	F-4	173.70
295	O. P. Clutts	F-6	30.08
295A	Irene M. Steele	F-6	45.06
295B	J. E. Shatzel	F-6	5.15
296	Western Union Telegraph Co.	F-7	1.00
297	University of Chicago Bookstore	G-3 Library	.71

1920-21 Appropriation

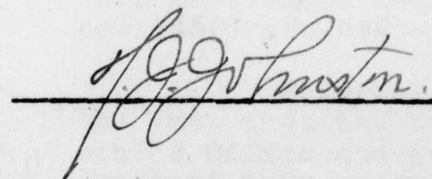
298	Jones Bros.	G-3 H.B. 536	937.38
1921-22-303	Mrs. Fred Abbott	A-2 Wages	2.00
304	Mary Myers	A-2 "	2.75
305	Bolles Drug Store	C-4	2.75
306	H. B. Williams	C-4a	.87
307	Janitors Supply Co.	C-6	26.00
308	The Hughes Dairy Co.	C-8	5.50
309	Elite Styles Co.	C-8	3.50
310	R. Rappaport & Co.	C-8	2.15
311	A. Froney & Co.	C-8	21.49
312	Wm. T. Phillips & Co.	C-9	20.87
313	The McManus Troup Co.	E-8	4.61
314	Birkmayr-Rodemich-Showel Co.	E-8	13.95
315	Fred Cook	F-5	6.11
316	D. C. Brown	F-6	11.00
317	Irene M. Steele	F-6	24.48
318	Wood Co. Telephone Co.	F-7	6.30
320	Miller-Bryant-Pierce Co.	C-4	4.50
321	The McManus Troup Co.	C-4	4.86
322	Theo. B. Robertson Prod. Co.	C-6	4.62
323	Eclipse Manufacturing Co.	C-6	8.00
324	Singer Sewing Machine Co.	C-8	.30
325	Teachers' College	C-8	11.24
326	Russell Sage Foundation	C-8	.90
327	The American Crayon Co.	C-8	9.57
328	American Book Co.	C-8	2.60
329	Public School Publishing Co.	C-8	6.95
330	The Blade Printing Co. (See E-8)	C-8	7.34
331	Dennison Manufacturing Co.	C-8	6.14
332	White Sewing Machine Co.	C-8	2.92
333	Remington Typewriter Co.	C-8	1.20
334	Milton Bradley Co.	C-8	10.50
335	Dr. S. A. Courtis	C-8	16.81
336	Underwood Typewriter Co.	C-8	7.00
337	Maas Bros.	C-8	1.37
338	Creamery Package Mfg. Co.	C-9	5.48
339	Wm. T. Phillips & Co.	C-9	6.75
340	Central Scientific Co.	E-8	14.18
341	D. L. Slade Co.	E-8	2.67
342	Hammond Typewriter Co.	C-8	89.00
343	Hopper Hardware Co.	E-8	.70
344	Gregg Publishing Co.	E-8	13.75
345	Ft. Wayne Oil & Supply Co.	E-9	2.89
342a	Clinton M. West	F-1	655.00
346	Fred Cook	F-5	10.26
347	O. P. Clutts	F-6	34.03
348	Irene M. Steele	F-6	24.28
349	Home Steam Laundry	F-9	15.20
330	The Blade Printing Co. (See C-8)	E-8	2.55

1920-21 Appropriation, H.B. 536

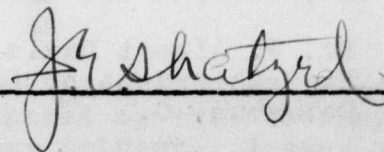
350	Jones Bros.	C-3	589.08
351	T. & O. C. Ry. Co.	C-3	224.39

The Board adjourned to meet at the call of the President.

ATTEST:



Sec'y



Pres.

Bowling Green, Ohio, January 18, 1922

The Board of Trustees of the Bowling Green State Normal College met at 2:30 P. M. in its office in the Administration building on the above date. The members present were Pres. J. E. Shatzel, Treas. E. H. Ganz, and D. C. Brown. Dr. Williams was also present. Vice Pres. J. E. Collins and Sec'y Dr. H. J. Johnston were unavoidably absent.

The minutes of December 1st were read and approved. Pres. Williams made the following reports regarding conferences with state officials since the last meeting of the board.

I desire to make brief reports of visits to state officials since the last meeting of the Board. I was called to Columbus on December 5th to attend a conference at the office of the Director of Education and found time to see Mr. Harsh, State Architect and Engineer, Mr. Tracy, Auditor, and Mr. Davis, Budget Superintendent. An agreement was reached with Mr. Harsh and Mr. Tracy that the Department of Highways and Public Works would pay fees for services of Louis Brandt, Landscape Architect, and invoice same to the Board of Trustees. At this meeting Mr. Harsh handed us carbon copy of a form of contract prepared by the Attorney General for the employment of architects for state work and he stated that we would soon be notified of the selection of an architect to prepare plans for the new dormitory. Mr. Davis advised us that the Emergency Board then in session had allowed the Normal College \$1477 to take care of the increase in the cost of the new boiler over the available appropriation and requested that we send him a communication for his minutes.

Being in attendance upon the holiday meetings of the State Teachers Association in Columbus, we took advantage of this opportunity to follow up several matters which were pending before the Department of Highways and Public Works, and especially to hasten action relative to the selection of an architect for the new dormitory. No important information was learned regarding the brick to be used for the boiler setting, the disposal of old buildings on lots recently purchased, and plans for the institutional water system. We reminded Mr. Harsh that by direction of the Board, we had made requisition for dormitory plans on September 28th. He stated that since the selection of an architect must be made by Mr. Herrick, Director of Highways and Public Works, he would like to have us go with him to Mr. Herrick's office. We thereupon went to Mr. Herrick's office, and in the presence of Mr. Harsh, he stated that considerable pressure had been used in the interest of certain applicants but that he had promised the work some time before to Langdon & Hohly, and that he expected to stand by his decision. We called his attention to the fact that we had had no reply to our request of September 28th, and he thereupon directed Mr. Harsh to make proper answer.

Dr. Williams presented the following report on fees due Louis Brandt, Landscape Architect, and reported that a copy of this statement had been mailed to Robert S. Harsh, on December 9th, 1921, as per agreement with him and the Auditor of State and that a copy was also mailed to Louis Brandt on the same date. This statement was ordered made a part of the record.

BOWLING GREEN STATE NORMAL COLLEGE

Statement of Fees due Louis Brandt on cost of Landscape Improvement at 5 per cent.

Dec. 9, 1921.

Labor Payrolls

Aug. 1 to Aug. 15	-----173.17-----	8.66	
Aug. 15 to Sept. 1	-----768.55-----	38.43	
Sept. 1 to Sept. 15	-----642.65-----	32.13	
Sept. 15 to Oct. 1	-----423.05-----	21.15	
Oct. 1 to Oct. 15	-----511.80-----	25.59	
Oct. 15 to Oct. 31	-----503.20-----	25.15	
Oct. 31 to Nov. 15	-----425.05 less \$27.00-----	19.90	
Nov. 15 to Nov. 22	-----255.75 less \$54.00-----	10.09	181.10
# Wages of Mr. Fortbrook - Mr. Brandt's Foreman			

Payments to H. T. Clague on Orders #3, 4 & 5

1st on Order #5	-----1000.00-----	50.00	
1st on Order #4	-----1717.00-----	85.85	
1st on Order #3	-----1907.06-----	95.35	
Final on Order #3	-----923.40-----	46.17	
Final on Order #4	-----245.00-----	12.25	
Final on Order #5	-----975.00-----	48.75	338.37

Miscellaneous

Shrubbery	-----753.80-----	37.69	
Lawn Seed	-----150.00-----	7.50	45.19

Total ----- \$564.66

Dr. Williams read a letter written by him under date of December 5th, 1921, to W. Albert Davis, Superintendent of Budget, with respect to the additional funds required to pay for the boiler purchased by Mr. Shattuck and the letter was ordered made a part of the record by unanimous vote of the Board.

Dec. 5, 1921

Mr. W. Albert Davis
Superintendent of Budget
Columbus, O.

Dear Sir:

At the last session of the General Assembly we requested and were allowed an appropriation of \$7800 for a 200 H. P. Horizontal Tubular Boiler similar to the two boilers which we now have in our Power House. We understand that on the recommendation of Mr. Robert S. Harsh, State Architect and Engineer, Mr. Shattuck, formerly State Purchasing Agent, ordered a 200 H. P. Water Tube Boiler at a cost of \$9277 or \$1477 in excess of our appropriation. The new boiler is being installed and our appropriation is insufficient to take care of it. Will you kindly present the matter to the Emergency Board and advise us of any suggestions or assistance that the Board may be willing to give us?

Thanking you for your cooperation, I am

Very truly yours

H. B. Williams

MC MANUS-TROUP CO., TOLEDO, O. 22669

Dr. Williams also read a letter under date of December 9th, 1921, in explanation of the dating of the above letter which was also ordered spread upon the minutes by unanimous vote of the Board.

Dec. 9, 1921

Mr. W. Albert Davis
Supt. of Budget
Columbus, O.

My dear Mr. Davis:

In accordance with your request of the 5th instant, I am sending you herewith a communication which I trust will serve for your minutes. I have dated it to correspond with the recent meeting of the Emergency Board.

Very truly yours

H. B. Williams

Dr. Williams read a letter dated December 6th, 1921, from W. Albert Davis, Superintendent of Budget, referring to the subject mentioned in Mr. Davis's letter of December 5th. This letter was ordered made a part of the record by unanimous vote of the Board.

STATE OF OHIO

DEPARTMENT OF FINANCE

COLUMBUS

December Sixth
Nineteen Twenty-one.

Dr. H. B. Williams, President
Bowling Green State Normal School
Bowling Green, Ohio

Dear Sir:

The Emergency Board yesterday allowed \$1,477.00 to apply on the price of the boiler ordered by Mr. Shattuck, late State Purchasing Agent, which price was in excess of the appropriation for boiler to this amount. The Emergency allowance is to be effective as of October 19th, 1921, the date of the new contract.

Very truly yours

NAN B. AKIN

Asst. Supt. of Budget

Dr. Williams read a letter under date of December 29th, 1921, from Leon C. Herrick, Director of Highways and Public Works, with respect to the appointment of architects to prepare plans for the new dormitory and said letter was ordered made a part of the minutes by the unanimous vote of the Board.

STATE OF OHIO

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

COLUMBUS

December 29, 1921

Division of Highways

Board of Trustees
Bowling Green State Normal College
Bowling Green, Ohio

Gentlemen:

Following your request of the date September Twenty-eighth, 1921, for architectural services for the Dormitory Building at Bowling Green State Normal College, this Department has engaged the services of Langdon and Hohly, Architects, of Toledo, Ohio, to prepare plans, specifications, bills of materials, estimates of cost, superintend this work under the direction and to the satisfaction of this Department and the Board of Trustees and the President of Bowling Green State Normal College.

A formal contract has not been entered into as yet due to the fact that the form first had to be prepared by the Attorney General's Office and is now in the hands of the printer. A copy of the draft of this contract, however, has been handed to President Williams for your inspection and information.

I should be pleased to have your board meet Messers. Langdon and Hohly as soon as practicable to go over the plans they have already developed and make suggestions so that there will be no further delay in getting this much needed building under construction.

Yours very truly

LEON C. HERRICK

Director of Highways and Public Works

Dr. Williams read a letter under date of December 30th, 1921, from Robert S. Harsh, State Architect and Engineer, regarding contract which had been entered into between the Department of Highways and Public Works and Langdon, Hohly, & Gram and this letter was ordered to be entered on the minutes by the unanimous vote of the Board.

STATE OF OHIO

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

COLUMBUS

Division of
Public Lands and Buildings

December 30, 1921

Board of Trustees
Bowling Green State Normal College
Bowling Green, Ohio

Gentlemen:

I am enclosing for your approval signed copies of a contract entered into by and between the state of Ohio, acting by its Department of Highways and Public Works, and Langdon, Hohly & Gram, Architects, of Toledo, Ohio, for the preparation of plans, specifications etc. for The Dormitory for Women for the Bowling Green State Normal College.

Respectfully submitted,

ROBERT S. HARSH

State Architect and Engineer.

Dr. Williams also presented four copies of the contract mentioned in the above letter of Mr. Harsh.

Moved by Ganz and seconded by Brown that action on said contracts be postponed until more definite information is received from the Department of Highways and Public Works, owing to conflicting reports that have been received by members of the Board as to the selection of architects for this work, and that Dr. Williams be requested to write Mr. Herrick for definite information, all members voting aye. Motion carried.

Moved by Brown, and seconded by Ganz, that Estimate #1 of the Joseph L. Skeldon Engineering Company of Toledo amounting to \$4638.50 be allowed and paid from "G-31, Boiler". Voting aye: Shatzel, Ganz, Brown, all under protest. Pres. Shatzel in explanation of his vote presented the following protest.

Mr. Shatzel gave as a reason for voting under protest on the above claim that he, as a member of the Board of Trustees, although designated by law as a custodian of the property of The Bowling Green State Normal College and morally responsible for the allowance only of proper claims against that institution, was not consulted as to the type or capacity of the boiler now being installed, and because, if he had been consulted, he would not have favored the type of boiler purchased by the Purchasing Agent in the Department of State Highways and Public Works; and, further, that he voted in the affirmative only on account of the O.K. of said Department through Mr. Harsh, State Engineer and Architect, and in order to facilitate the provision of additional heating which will be absolutely indispensable in case of cold weather.

The above protest was concurred in by Ganz and Brown.

The following payrolls were presented for allowance. Moved by Ganz and seconded by Brown that the payrolls be allowed and paid from funds designated for the same. Voting aye: Shatzel, Ganz, Brown. Motion carried.

January 15 -	H. B. Williams	President	1 mo.	458.33	449.44	8.89
	O. P. Clutts	Extension Instr.	"	305.55	296.66	8.89
	Irene Steele	"	"	277.77	268.88	8.89
	G. W. Beattie	Instructor	"	361.11	352.22	8.89
	F. G. Beyermann	"	"	305.55	296.66	8.89
	C. J. Biery	"	"	350.00	341.11	8.89
	J. W. Carmichael	"	"	266.66	257.77	8.89
	D. J. Crowley	"	"	266.66	257.77	8.89
	Harriet S. Hayward	"	"	288.88	279.99	8.89
	Laura Heston	"	"	222.22	213.33	8.89
	W. P. Holt	"	"	350.00	341.11	8.89
	W. C. Hudson	"	"	266.66	257.77	8.89
	Herbert Kimmel	"	"	305.55	296.66	8.89
	C. C. Kohl	"	"	350.00	341.11	8.89
	Earl Krieger	"	10/20 mo.	222.22	202.66	8.45
	Rea McCain	"	1 mo.	277.77	268.88	8.89
	Merrill McEwen	"	"	177.77	170.66	7.11
	E. L. Moseley	"	"	333.33	324.44	8.89
	Caroline Nielsen	"	"	222.22	213.33	8.89
	J. R. Overman	"	"	361.11	352.22	8.89
	C. F. Rees	"	"	305.55	296.66	8.89
	Maude Sharp	"	"	222.22	213.33	8.89
	R. M. Tunnicliffe	"	"	322.22	313.33	8.89
	Maude Doane	Critic Teacher	"	188.88	181.32	7.56
	Katherine Kennedy	"	"	188.88	181.32	7.56
	Alice Roth	"	"	188.88	181.32	7.56
	Georgiana Sharp	"	"	188.88	181.32	7.56
	Hortense Wade	"	"	188.88	181.32	7.56
	Wilna Young	"	"	188.88	181.32	7.56
	Ethyl Blum	Librarian	"	200.00	200.00	

Teachers Retirement System 247.61

Total 8141.52

Proceedings, Trustees Bowling Green Normal College

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The following claims and expense accounts were presented for payment. Moved by Ganz, and seconded by Brown, that the claims and expense accounts be paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Ganz, Brown. Motion carried.

Appropriation 1921-22

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appropriation</u>	<u>Amount</u>
352	Instructors Payroll	A-1	\$8141.52
353	Ohio Northern Public Service Co.	F-4	220.23
354	H. B. Williams	F-6	78.39
355	E. H. Ganz	F-6	4.60
356	Civil Service Payroll	A-1	1062.48
357	Harley Lambert	A-2 Student Help	90.65
358	Mrs. Fred Abbott	A-2 Wages	18.90
359	Mrs. J. H. Wilkens	A-2 "	1.65
360	J. R. Burkey	A-2 "	1.50
361	Stromberg Allen & Co.	A-3	118.00
362	H. B. Williams	C-4	1.77
363	Theo. B. Robertson Prod. Co.	C-4a	10.00
364	Lehmann Bros.	C-6	15.90
365	Hopper Hardware Co.	C-8	12.93
366	Scott, Foresman & Co.	C-8	1.25
367	Henry Heil Chemical Co.	C-8	2.70
368	The Democrat Co.	C-8	2.52
369	The Dobson-Evans Co.	C-8	6.20
370	Wendt & Rausch Co.	C-8	13.50
371	Industrial Book & Equip. Co.	C-8	6.32
372	Russell Sage Foundation	C-8	64.75
373	The Standard Oil Co.	C-8	2.56
374	U. S. Chemical Co.	C-11	18.43
375	Johns-Manville Co.	C-11	202.50
376	The National Builders Supply Co.	C-11	11.40
377	Hopper Hardware Co.	C-11	53.07
378	Wiggins & Gillespie	D-3	3.93
379	Ohio State Reformatory	E-8	1.25
380	National Geographic Society	E-8	1.05
381	Hopper Hardware Co.	E-8	5.50
382	Fred Medart Mfg. Co.	E-8	2.25
383	Industrial Book & Equip. Co.	E-8	20.50
384	Blade Printing & Paper Co.	E-8	9.29
385	Corbin Cabinet Lock Co.	E-8	6.17
386	Hopper Hardware Co.	E-8	2.23
387	U. S. Chemical Co.	C-9	3.05
388	Fort Wayne Oil & Supply Co.	E-9	27.00
389	Johnson Service Co.	E-9	6.06
390	Columbus Builders Supply Co.	E-9	2.57
391	Hopper Hardware Co.	F-1	2.50
392	Standard Electric Time Co.	F-1	1.85
393	Gus Goebel	F-1	39.93
394	Bowling Green Welding Co.	F-1	5.65
395	The City Water Co.	F-1	2.50
396	O. P. Clutts	F-3	73.75
397	Irene M. Steele	F-6	26.53
397A	Wood Co. Telephone Co.	F-6	44.31
398	Clinton M. West	F-7	5.20
399	Wiggins & Gillespie	F-9	140.00
400	M. H. Stuart, Treas.	F-9	107.15
401	F. E. Reynolds	F-9	10.00
402	C. H. Cooper	F-9	15.00
403	D. D. Dukes	F-9	2.00
404	Isaac Pitman & Sons	G-3 Library	199.10
405	Harley Lambert	G-3 "	1.15
406	Joseph L. Skeldon Engineering Co.	G-3 Equip.Trng.School	76.11
		G-31 Boiler	4638.50

Appropriation 1920-21, H. B. 536

408	Jones Bros.	C-3	258.06
409	Hopper Hardware Co.	E-9	1.60

Appropriation 1921-22

410	D. C. Brown	F-6	11.00
411	Mrs. Fred Abbott	A-2	2.70
412	Fred Cook	F-5	11.55
413	Instructors Payroll	A-1	8152.63
414	The City Water Co.	F-3	74.12
415	Ohio Northern Pub. Service Co.	F-4	171.34
416	O. P. Clutts	F-6	15.63
417	O. P. Clutts	F-6	15.84
418	E. H. Ganz	F-6	6.21
419	Irene M. Steele	F-6	24.58
420	Irene M. Steele	F-6	24.88
421	Wood Co. Telephone Co.	F-7	6.15
422	Western Union Tel. Co.	F-7	.30

Appropriation 1920-21, H. B. 536

423	Jones Bros.	C-3	1099.86
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There being no further business, the Board adjourned to meet at the call of the President.

ATTEST: Deborah A. King Sec'y

J. Shatzel Pres.